Forward plan



THIS DOCUMENT GIVES NOTICE OF ANTICIPATED KEY DECISIONS TO BE TAKEN AT CABINET AND OTHER MEETINGS

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 4pm. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under APR15 –

General Exception, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must

be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information:- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; 0r
	(b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) Mayor of Bristol
- Cllr Craig Cheney (Lab) Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) Deputy Mayor (with special responsibility for Communities)
- Cllr Nicola Beech Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) Cabinet Member for Transport, Energy, and New Green Deal
- Cllr Helen Godwin (Lab) Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) Cabinet Member for Education and Skills
- Cllr Steve Pearce (Lab) Cabinet Member for Waste Commercialisation and Regulatory Services
- Cllr Paul Smith (Lab) Cabinet Member for Housing

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Mike Jackson mike.jackson@ bristol.gov.uk	Clean Air Plan Update To provide an update to Cabinet Non Key Open	Cabinet 1 Sep 2020	Mayor	Overview and Scrutiny Management Board (OSMB)
Michael Pilcher michael.pilcher @bristol.gov.uk	Covid-19 Emergency Decision Making Update To note the standing down of the Covid-19 emergency decision making arrangements agreed by Cabinet on the 28th April 2020 and the basis upon which this could be reinstated. Open	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board (OSMB)
Ann James Ann.James@bri stol.gov.uk	The Future of Youth Services in Bristol To seek approval to develop youth services for the next five years and beyond including a consultation and co-construction period to commission services and to work with partners to deliver youth services that meet the needs of Bristol's diverse communities. Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	People Scrutiny Commission
Emily Price	Procurement of Multi-Disciplinary Consultant Planning Team to	Cabinet	Cabinet Member with	Growth and
emily.price@bri	Accelerate Delivery of Council Owned Sites - NEW ITEM	1 Sep 2020	responsibility for	Regeneration
strol.gov.uk	To seek approval to procure a multi-disciplinary team using		Housing	Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Homes England framework to secure outline planning consent on 5 council owned sites for housing led developments Open			Commission
Matthew Kendall matthew.kenda Il@bristol.gov.u k	Housing Benefit and Council Tax Reduction Process To seek approval for a new information and evidence requirement process to assess applications and changes for Housing Benefits and Council Tax Reduction schemes. Open	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Raz Constantinescu raz.constantine scu@bristol.gov .uk	Pothole Action Fund To seek approval to allocate Bristol's allocation from the Pothole Fund to enable Bristol City Council to undertake urgent repairs Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Paul Sylvester paul.sylvester@ bristol.gov.uk	Imperial Apartments (Parkview development) To seek approval to enter into a nomination agreement for the site now known as Imperial Apartments to provide 266 units of accommodation for a range of needs Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Guy Fishbourne guy.fishbourne @bristol.gov.uk	Hengrove PFI Leisure Centre To seek approval in relation to financial adjustments required in accordance with obligations under the PFI contract as a result of COVID-19. Part exempt 3	Cabinet 1 Sep 2020	Mayor	People Scrutiny Commission
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Watershed Phase 1 Redevelopment To seek approval to underwrite phase one of Watershed redevelopment as grant recipient of Revolving Infrastructure Funds from WECA. Open 3	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Penny Fell penny.fell@bris tol.gov.uk, Jacqueline Miller jacqueline.mille r@bristol.gov.u k>	Fleet Services Electric Vehicles Centre of Excellence To seek approval of the application to Highways England Designated Funds Capital Investment Grant. Open 3	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal, Cabinet Member with responsibility for Waste, Commercialisation and Regulatory	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
			Services	
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn Report P3 To provide an update to Cabinet for Period 4. Open 3	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Funding for Hengrove Park Enabling Works (Highways Junctions and Primary School) To seek approval for alternative funding to rebuild and expand Perry Court Primary School and delivery of new highway junctions and related sustainable travel improvements. Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Hayley Ash Hayley.ash@bri stol.gov.uk, Richard Fletcher richard.fletcher @bristol.gov.uk	Bristol Future Parks Programme To seek approval to launch a pilot to test Future Parks expressions of interest process. Open	Cabinet 1 Sep 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Communities Scrutiny Commission
Penny Germon penny.germon @bristol.gov.uk	Enabling the Voluntary Community and Social Enterprise Sector Support Grant To seek approval to extend current funding agreement 'Enabling the VCSE sector support grant' for 12 months.	Cabinet 1 Sep 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		Health)	
James Anderson james.anderson @bristol.gov.uk	Special Educational Needs Sufficiency and Capital Programme To seek approval for the Special Educational Needs Sufficiency and Capital Programme. Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Education and Skills	People Scrutiny Commission
Tim Borrett tim.borrett@bri stol.gov.uk	Revised Bristol City Council Business Plan 2020/21 (Covid-19 Recovery) To note the Council's updated Annual Business Plan for 2020/21 as revised to take account for Covid-19 impacts and recovery. Open	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Julian Higson Julian.Higson@ bristol.gov.uk	Housing Revenue Account New Build Acquisitions - NEW ITEM To seek approval for diversion of capital underspend in the HRA budget 2020/21 for new build acquisitions from private developers and builders. Open	Cabinet 6 Oct 2020	Mayor	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Richard Fletcher richard.fletcher @bristol.gov.uk	Sports Facilities in Parks and Green Spaces - NEW ITEM To seek approval to transfer a number of sports facilities in parks and green spaces to be operated by third parties. Open	Cabinet 6 Oct 2020	Mayor	Communities Scrutiny Commission
Sarah O'Driscoll sarah.odriscoll @bristol.gov.uk	Revision to Local Development Scheme and Application of Adopted Local Plan Policy To seek approval for the revision to the Local Development scheme and 'Progressing Bristol's Development' statement. Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Spatial Planning and City Design	Growth and Regeneration Scrutiny Commission
Bridget Aherne bridget.aherne @bristol.gov.uk	Enhanced Childminding Provision - NEW ITEM To seek approval for the procurement of an enhanced childminding provision approved provider process. Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Education and Skills, Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	People Scrutiny Commission
Gail Rogers gail.rogers@bris	Children in Care Sufficiency Strategy 2020 - 2023 To seek approval for the Children in Care Sufficiency Strategy to	Cabinet 6 Oct 2020	Cabinet Member with responsibility for	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
tol.gov.uk	ensure availability of sufficient accommodation for our children in care and care leavers. Open		Women, Children and Families (Young People), and Lead Member for Children's Services	
Simon Oliver simon.oliver@b ristol.gov.uk	Procurement of a Data Delivery Partner - NEW ITEM To seek approval for the procurement of an Effective Use of Data and Insights delivery partner. Open	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Michael Pilcher michael.pilcher @bristol.gov.uk	Medium Term Financial Plan and Capital Strategy To approve the Medium Term Financial Plan (MTFP) and Capital Strategy for 2021/2022. Open	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Michael Pilcher michael.pilcher @bristol.gov.uk	Budget Monitoring Outturn report P4 and P5 To provide an update to Cabinet for Periods 4 and 5. Part exempt 3	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Temple Quarter Development Framework Update - NEW ITEM To seek approval for the development of a Joint Delivery Team Open	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance, Mayor	Growth and Regeneration Scrutiny Commission
Pete Anderson peter.anderson @bristol.gov.uk	Avonmouth Fibre Extension Project - NEW ITEM To seek approval for the Avonmouth Fibre Extension project to support better broadband connectivity by enabling fibre infrastructure. Open	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Nick Smith nick.smith@bris tol.gov.uk	Quarterly Performance Progress Report – Quarter One 2020/21-NEW ITEM To update Cabinet on progress of directorates against the Key Performance Indicators for Q1. Non Key Open	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Southmead Regeneration Programme To seek approval for the next steps in the delivery of new homes and regeneration in Southmead in accordance with the masterplan including procurement and negotiation of contracts.	Cabinet 3 Nov 2020	Mayor	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Alex Minshull Alex.Minshull@ bristol.gov.uk	Climate Emergency Programme More information to follow. Open	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Sarah O'Driscoll sarah.odriscoll @bristol.gov.uk	Approval of HMO Supplemental Planning Document More information to follow. Open	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Spatial Planning and City Design	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn Report P6 To provide an update to Cabinet for Period 6. Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Council Tax Base Report More information to follow Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray @bristol.gov.uk	Collection Fund Report - Council Tax and Business Rates Surplus To seek approval for 20/21 Collection Fund Surplus/Deficit. Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Oliver Roberts oliver.roberts@ bristol.gov.uk	Development of Hawkfield Business Park More information to follow. Part exempt 3	Cabinet 1 Dec 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn report P7 To provide an update to Cabinet for Period 7. Part exempt 3	Cabinet 1 Dec 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Paul Sylvester paul.sylvester@ bristol.gov.uk	Rough Sleeping Initiative Funding 21/22 - 23/24 More information to follow. Open	Cabinet 1 Dec 2020	Mayor	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
James Beardall	Corporate Parenting Strategy Refresh	Cabinet	Cabinet Member with	People Scrutiny
james.beardall	More information to follow	1 Dec 2020	responsibility for	Commission
@bristol.gov.uk			Women, Children and	
	Open		Families (Young	
			People), and Lead	
			Member for	
			Children's Services	
Jan Cadby	Q2 Corporate Risk Management Report 2020/21	Cabinet	Designated Deputy	Overview and
jan.cadby@brist	To note the Corporate Risk Management report for Quarter 2.	1 Dec 2020	Mayor with	Scrutiny
ol.gov.uk,	Non Key		responsibility for	Management
Denise Murray	Open		Finance, Governance	Board
denise.murray			and Performance	
@bristol.gov.uk				
Michael Pilcher	Budget Recommendations to Full Council, including the Treasury	Cabinet	Designated Deputy	Resources
michael.pilcher	Management Strategy	Not before	Mayor with	Scrutiny
@bristol.gov.uk	More information to follow.	5th Jan	responsibility for	Commission
		2021	Finance, Governance	
	Part exempt		and Performance	
	3			
Denise Murray	Budget Monitoring Outturn report P8	Cabinet	Designated Deputy	Resources
denise.murray	To provide an update to Cabinet for Period 8.	5 Jan 2021	Mayor with	Scrutiny
@bristol.gov.uk			responsibility for	Commission
	Part exempt		Finance, Governance	
	3		and Performance	
Nick Smith	Quarterly Performance Progress Report – Quarter Two 2020/21-	Cabinet	Designated Deputy	Overview and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
nick.smith@bris tol.gov.uk	NEW ITEM To update Cabinet on progress of directorates against the Key Performance Indicators for Q2. Non Key Open	5 Jan 2021	Mayor with responsibility for Finance, Governance and Performance	Scrutiny Management Board
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn report P9 - NEW ITEM To provide an update to Cabinet for Period 9 Part exempt	Cabinet 2 Feb 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn Report P10 - NEW ITEM To provide an update to Cabinet for Period 10. Part exempt	Cabinet 2 Mar 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@brist ol.gov.uk	Q3 Corporate Risk Management Report 2020/21 To note the Corporate Risk Register for Quarter Three. Non Key Open	Cabinet 2 Mar 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Michael Pilcher	Financial Outturn Report 20/21	Cabinet	Designated Deputy	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
michael.pilcher @bristol.gov.uk	More information to follow Part exempt 3	13 Apr 2021	Mayor with responsibility for Finance, Governance and Performance	Scrutiny Commission
Sarah Spicer sarah.spicer@b ristol.gov.uk	Rent Policy and Service Charges More information to follow Open	Cabinet 13 Apr 2021	Mayor	Communities Scrutiny Commission
Jan Cadby jan.cadby@brist ol.gov.uk, Denise Murray denise.murray @bristol.gov.uk	Q4 Corporate Risk Management Report 2020/21 More information to follow Non Key Open	Cabinet 13 Apr 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Nick Smith nick.smith@bris tol.gov.uk	Quarterly Performance Progress Report – Quarter Three 2020/21 - NEW ITEM To update Cabinet on progress of directorates against the Key Performance Indicators for Q3. Non Key Open	Cabinet 13 Apr 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Stephen	Property Asset Management Plan	Cabinet	Cabinet Member with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Peacock stephen.peacoc k@bristol.gov.u k	More information to follow. Open	Before 4 May 2021	responsibility for Housing, Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Regeneration Scrutiny Commission
Oliver Roberts oliver.roberts@ bristol.gov.uk	Lawrence Weston Community Hub To consider development of a new build community and health hub in Lawrence Weston on Council owned land. Part exempt 3	Cabinet Before 4 May 2021	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Growth and Regeneration/Co mmunities Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Social Value Policy To approve the annual refresh of the Social Value Policy & Tool Kit Open	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Acquisition of Land at Broomhill Road, Brislington More information to follow. Part exempt 3	Cabinet Before 4 May 2021	Mayor	Growth and Regeneration Scrutiny Commission
Mark Williams	Members Parental Leave Policy	Cabinet	Cabinet Member with	Resources

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Mark.williams@ bristol.gov.uk	To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy. Non Key Open	Before 4 May 2021	responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	Scrutiny Commission
Nuala Gallagher nuala.gallagher @bristol.gov.uk	Enterprise Zone Update More information to follow. Open	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Housing Infrastructure Fund More information to follow. Open	Cabinet Before 4 May 2021	Mayor	Growth and Regeneration Scrutiny Commission
Jacqui Jensen Jacqui.Jensen@ bristol.gov.uk	Housing payments made under the Vulnerable Person's Resettlement Scheme and the Global Resettlement Scheme More information to follow Part exempt 3	Cabinet Before 4 May 2021	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Denise Murray denise.murray @bristol.gov.uk	Implementation of a Supplier Early Payment More information to follow. Part exempt 3	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Patsy Mellor patsy.mellor@b ristol.gov.uk	Waste Minimisation, Recycling and Waste Service improvements To seek approval for policy and service improvements. Part exempt 3	Cabinet Not before 4th May 2021	Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services	Communities Scrutiny Commission